



AIR MATERIEL WING SAVINGS AND LOAN ASSOCIATION INC.

AMWSLAI Building, Corner Boni Serrano & 18th Avenues, Murphy, Cubao, Quezon City
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NOTICE

Notice is hereby given that pursuant to Board Resolution Number 2023-167 dated 21 September 2023, the Air Materiel Wing Savings and Loan Association Inc. (AMWSLAI) shall be holding its Annual General Membership Meeting (GMM) through Video Conferencing and Election for the seven (7) seats on the AMWSLAI Board of Trustees consisting of four (4) regular trustees and three (3) independent trustees via Online Voting on Friday, **01 December 2023 at 8:00 a.m.** to ensure continued efficiency through accessibility, and maintain the health and safety of members.

I. Schedule of activities:

- a. Pre-Registration
- b. General Membership Meeting 8:00 am
 - b.1. Call to Order
 - b.2. Vice Chairman and President's Remarks
 - b.3. Chairman's Report
 - b.4. Amendment of the AMWSLAI By-Laws and Articles of Incorporation
 - b.5. Ratification of the Acts of the Board of Trustees and Management
 - b.6. Open Forum
- c. Election for seven (7) seats on the AMWSLAI Board of Trustees, consisting of four (4) regular trustees and three (3) independent trustees
 - c.1. Preliminaries to voting
 - c.2. Voting proper 10:00 am to 11:00 am
 - c.3. Counting of Votes
 - c.4. Canvassing
 - c.5. Proclamation of winning candidates
- d. Adjournment

II. Essential Annual GMM and Election Information

- a. The Policies and Guidelines on the election for the seven (7) seats [four (4) regular trustees and three (3) independent trustees] on the Board of Trustees, Guidelines on Proxy Voting and Guidelines on Election via Online Voting shall be posted in all Offices, Major Bases and Camps on 11-12 October 2023. The same shall be posted on AMWSLAI's Website and Official Facebook Page.
- b. Considering the pressing need to move towards digitalization and to ensure the safety and welfare of all the members, the 2023 Annual GMM of AMWSLAI shall be held via remote communication in its entirety. Attendance shall strictly be through electronic communication, and casting of votes shall be made online personally or via proxy.
- c. Members who intend to participate in the zoom meeting should register starting from 06 November 2023 until 24 November 2023 via URL/Link (<https://agmm.amwslai.com.ph>). All registrations shall be validated by the Office of the Corporate Secretary. Successful registrants will receive a notification via email or text message two (2) days prior the day of the Annual GMM with instructions on how to access an online web address which will allow them to join the meeting.
- d. For regular members who appointed a proxy and wish to revoke the same, deadline for the submission of a notarized statement of revocation with the Office of the Corporate Secretary shall be on 15 November 2023 from 8:00 am to 4:00 pm.
- e. Prospective candidates may secure the necessary forms and requirements from the Office of the Corporate Secretary at the aforementioned address from 8:00 am to 4:00 pm starting on 25 October 2023. **DEADLINE FOR THE FILING OF CERTIFICATES OF CANDIDACY SHALL BE ON 27 OCTOBER 2023 FROM 8:00 AM TO 4:00 PM.**
- f. Regular members who intend to appoint the Chairman or any member of the Board as their proxy should submit duly accomplished proxy forms on or before 15 November 2023 from 8:00 am until 4:00 pm at the Office of the Corporate Secretary at 8th Floor, AMWSLAI Building, Boni Serrano Corner 18th Avenues, Murphy Cubao, Quezon City. Proxy forms may be downloaded via AMWSLAI official website.

Quezon City, Metro Manila, Philippines, 4th day of October 2023.

(Original Signed)
DIR CEDRIC V REYES
Assistant Corporate Secretary